

EMERGENCY/DISASTER PREPAREDNESS

STATEMENT OF PURPOSE:

The School Nurse coordinates advance procedures with EMS, doctors and hospital emergency room staff. The School Nurse prepares inventory of students and staff who have CPR and other emergency medical training procedures. The School Nurse shall be aligned with and follow the recommended practices outlined in the Vermont School Crisis Guide and related sources

AUTHORIZATION/LEGAL REFERENCE:

- 16 V.S.A. Chapter 33 - Fire and Emergency Preparedness Drills
legislature.vermont.gov/statutes/section/16/033/01481
- Vermont State Board of Education Manual of Rules and Practices - Rule 4102
http://education.vermont.gov/new/pdfdoc/board/rules/4100_4200.pdf
- http://vem.vermont.gov/preparedness/school_crisis

REQUIRED SCHOOL NURSE/ASSOCIATE SCHOOL NURSE ROLE:

The school nurse, as a leader, will provide continuous integration, coordination, and training for all school members within the framework of the school's emergency management plan.

SUGGESTED SCHOOL NURSE/ASSOCIATE SCHOOL NURSE ROLES:

- Serve on the school's response committee (s) that develop, review, and evaluate emergency plans.
- Coordinate, in advance, procedures with EMS, physicians and hospital emergency room staff.
- Serve on community-wide planning groups that assess the school's ability to manage an emergency and determine emergency plans.
- Identify unique emergency preparedness needs for children with special needs (see Manual section [# 27, Students with Special Health Needs](#):
http://healthvermont.gov/local/school/documents/SP27_students_with_special_health_needs.pdf)
- Survey staff members, identifying skills, training and capabilities.
- Be a resource to school and broader community.
- Plan in advance for student/staff needs during an emergency (healthcare needs, emergency medications, medical information and supplies).
- Provide triage, direct care and counseling to students, families, staff, and victims of the emergency until the commander of emergency services arrives.

RESOURCES:

CDC: <http://emergency.cdc.gov/children/> (February 2015)

US Government: http://rems.ed.gov/docs/REMS_K-12_Guide_508.pdf

National Association of School Nurses - <http://www.nasn.org/ToolsResources/DisasterPreparedness>

- Doyle, J. (2011). *Disaster preparedness - Guidelines for school nurses*. Silver Spring, MD: National Association of School Nurses.
http://portal.nasn.org/members_online/members/viewitem.asp?item=S038&catalog=MAN&pn=2&af=NASN
- *Position Statements:*
 - Emergency Preparedness and Response in the School Setting - The Role of the School Nurse (Revised June 2014)
<http://www.nasn.org/PolicyAdvocacy/PositionPapersandReports/NASNPositionStatements/tabid/237/smId/824/ArticleId/117/Default.aspx>
 - Emergency Resources, Equipment and Supplies List for Schools
 - https://portal.nasn.org/members_online/members/viewitem.asp?item=S079&catalog=OTH&pn=1&af=NASN
 - Continuing Education- School Emergency Training:
 - <http://www.nasn.org/ContinuingEducation/LiveContinuingEducationPrograms/SchoolEmergencyTriageTraining>
 - Jump START pediatric multiple casualty incidents triage (2012). Available at:
<http://www.jumpstarttriage.com/>

Red Cross: <http://www.redcross.org/services/disaster/beprepared/hsas/schools.pdf>

Vermont School Safety Review Checklist:

http://education.vermont.gov/documents/educ_construction_safety_checklist.pdf

Vermont Department of Health: http://healthvermont.gov/e_ready.aspx

FAMILY AND COMMUNITY RESOURCES:

Academy of Pediatrics: <http://www2.aap.org/disasters/index.cfm>

CDC: <http://emergency.cdc.gov/disasters/alldisasters.asp>

New Hampshire/Vermont Red Cross: www.redcross.org/nhvt

United Ways of Vermont: <http://www.vermont211.org/>

US Government Disaster Assistance:

- <http://www.disasterassistance.gov/>
- <http://www.fema.gov/media-library/assets/documents/7877>
- <http://www.fema.gov/plan-prepare-mitigate>

Disaster Planning, Response, and Recovery Considerations for Children and Families:

<http://iom.edu/~media/Files/Activity%20Files/PublicHealth/MedPrep/Disaster-planning-resource-list.pdf>

Vermont Agency of Education: <http://education.vermont.gov/safe-schools/crisis-planning>

Vermont Department of Public Safety:

Division of Emergency Management & Homeland Security: <http://dps.vermont.gov/demhs>

Vermont Disaster Relief Fund: <http://www.vermontdisasterrecovery.com/at-work>

Vermont School Crisis Planning Team: http://vem.vermont.gov/preparedness/school_crisis

SAMPLE TEMPLATE

Staff Skills Inventory and Survey

Staff Skills Inventory and Survey

Sample Template

Name & School _____ / _____ Room _____
Name School

During any disaster situation, it is important to be able to draw from all available resources. The special skills, training, and capabilities of the staff will play a vital role in coping with the effects of any disaster incident, and they will be of paramount importance during and after a major or catastrophic event. The purpose of this survey/inventory is to pinpoint those staff persons with equipment and the special skills that might be needed. Please indicate the areas that apply to you and return this survey to your administrator or designated person.

PLEASE CHECK ANY OF THE FOLLOWING IN WHICH YOU HAVE EXPERIENCE AND TRAINING. Circle YES or NO where appropriate.

- First Aid (current card Yes / no)
- CPR (current card yes / No)
- Triage of the injured
- Fire Fighting
- Shelter Management
- Emergency Management
- Search and Rescue
- Law enforcement
- Emergency Planning
- Construction (electrical, plumbing, carpentry, Etc.)
- Mechanical Ability
- Special radio or Information Technology experience
- Structural Engineering
- Waste Disposal
- Truck/Bus CDL (current license Yes / No)
- Multi-lingual
- Camping
- Survival Training and Techniques
- Food Preparation
- Running/Jogging
- Journalism/Communications
- Recreational Leader

DO YOU KEEP A PERSONAL EMERGENCY KIT: _____ In your car? _____ In your room?

DO YOU HAVE MATERIALS IN YOUR ROOM THAT WOULD BE OF USE DURING AN EMERGENCY? (i.e. athletic bibs, traffic cones, carpet squares) _____ Yes _____ No

DO YOU HAVE EQUIPMENT OR ACCESS TO EQUIPMENT OR MATERIALS AT YOUR SCHOOL SITE THAT COULD BE USED IN AN EMERGENCY? PLEASE LIST:

COMMENTS:

WHAT WOULD MAKE YOU FEEL MORE PREPARED SHOULD DISASTER STRIKE WHILE YOU ARE AT SCHOOL?
